

## APPLICATION

NYU Langone Health

## PURPOSE

To protect human health and the environment through the proper management and disposal of universal waste.

To comply with the requirements of 40 CFR Part 273: Standards for Universal Waste Management.

*Note: This Safety Policy supplements Safety Policy 108: Chemical Waste Minimization and Disposal Program.*

## POLICY AND GENERAL INFORMATION

### 1.0 Application

NYU Langone Health (NYULH) refers to the NYU Langone Health System, NYU Langone Hospitals, NYU Grossman School of Medicine, NYU Long Island School of Medicine, the Family Health Centers at NYU Langone, and all entities controlled by any of them.

This policy applies to:

- All indoor and outdoor areas of all NYULH owned and leased facilities.
- All employees, contractors, and consultants of NYULH

### 2.0 Definitions

**Universal waste** is hazardous waste that is managed under less restrictive requirements because it is recycled. If items are broken, leaking or not recycled, they must be managed as hazardous waste (see Safety Policy 108: *Chemical Waste Minimization and Disposal Program*).

Universal waste includes electronic waste, batteries, pesticides, mercury-containing equipment and lamps as described below.

**Electronic Waste**, e.g., computers and monitors, is managed by MCIT. Staff should submit a ticket on the MCIT Self Service portal under “Device Disposal” to arrange for pickup.

**Batteries** are universal waste if they contain hazardous components such as heavy metals or hazardous characteristic chemicals as per 40 CFR 262.24 and are not leaking (leaking batteries must be managed as hazardous waste). They may be non-rechargeable, rechargeable, or be used consumer products containing rechargeable batteries that are not easily removed.

The following are the most common batteries that are managed as universal waste.

Type	Common uses	Hazardous component
Non-rechargeable		
Lithium	Computers, cameras	Lithium
Mercuric oxide	Medical equipment	Mercury
Silver oxide (button)	Calculators, watches, cameras	Silver
Zinc-air (button)	Hearing aids, pagers, cameras	Mercury
Rechargeable		
Small sealed lead acid	Tools, camcorders, small generators	Lead
Large sealed lead acid	Large generators	Lead
Nickel-cadmium (NiCad)	Smoke alarms, tools, small generators	Cadmium

*Note:* Under normal conditions, alkaline and carbon zinc batteries are not universal waste since these do not contain hazardous components. See Section 4.9 for procedures for disposing of alkaline and carbon zinc batteries.

**Pesticides** that are managed as universal waste include:

- Stocks of unused suspended or canceled pesticides that are subject to a voluntary or mandatory recall.
- Stocks of other unused pesticide products that are collected and managed as pesticide waste.

**Mercury-containing items** that are managed as universal waste include unbroken:

- Switches
- Thermometers, barometers, sphygmomanometers (blood pressure machines), and other meters or gauges
- Thermostats

**Lamps** that are managed as universal waste include unbroken:

- Fluorescent light tubes

- High-intensity discharge (HID) lamps
- Neon lamps
- Ultra-violet lamps
- Light-Emitting Diode (LED) bulbs

### 3.0 Responsibilities

3.1 **Environmental Health and Safety (EH&S)** is responsible for:

- developing the Program
- managing the Program at all facilities, except NYULH-LI and lamps from NYU Langone Orthopedic Hospital (LOH)
- approving recycling facilities
- developing training materials and providing employee training
- periodically evaluating the effectiveness of the Program
- arranging for proper disposal of universal waste from all facilities except NYULH-LI
- maintaining the universal waste records

3.2 **NYULH-LI Hospitality Services (Hospitality)** is responsible for the Program at NYULH-LI, including:

- managing the Program
- approving recycling facilities
- developing training materials and providing employee training
- periodically evaluating the effectiveness of the Program
- arranging for proper disposal of universal waste
- maintaining the universal waste records

3.3 **Departmental heads** or their designee(s) are responsible for compliance with the Program within their departments. Their responsibilities include, but are not limited to:

- ensuring that universal waste disposal containers meet the requirements described in Section 4.0 of this policy, including proper labeling of contents and accumulation start date
- ensuring proper collection of universal waste within their department(s)

3.4 **Facilities** (Facilities Management, Facilities Operations, Engineering) and Real Estate are responsible for managing universal waste lamps from their facilities, including:

- Collecting, storing, labeling, and dating universal waste lamps properly
- notifying EH&S or Hospitality for pickup and when additional containers are needed

**LOH Facilities** is also responsible for:

- arranging for proper disposal of universal waste lamps
- maintaining records for disposal of universal waste lamps

3.5 **LOH Environmental Services is responsible for:**

- collecting all universal waste except waste lamps
- maintaining records for disposal of universal waste that they collect

3.6 **Clinical Engineering** and **NYULH-LI BioMed** are responsible for universal waste batteries, including:

- collecting universal waste batteries from medical equipment and sorting, storing, labeling, and dating them properly until they are picked up
- contacting EH&S or Hospitality for pick-up or when additional containers are needed

4.0 **Procedures** – Those departments collecting universal waste shall adhere to the following procedures:

- 4.1 Label all universal waste or waste containers, with the words “Universal Waste” and a description of the waste contents on the label (e.g., Universal Waste – Used Ni-Cad batteries). For a sample label, see Appendix A.
- 4.2 Date waste or waste containers with the accumulation start date (the date the first item is placed in the container).
- 4.3 Ensure universal waste is removed within 1 year of the accumulation start date.
- 4.4 Ensure containers:
  - remain closed with tight fitting lids, except when waste is being added to the container
  - do not contain mixed types of universal waste (separate batteries by type)

- are structurally sound
  - are compatible with the waste contents
  - do not show evidence of leakage or spillage
- 4.5 Discard any items that show evidence of leakage, spillage, or damage as hazardous waste (see Safety Policy 108: *Chemical Waste Minimization and Disposal Program*).
- 4.6 Contact Facilities or Real Estate, as appropriate, for pickup of universal waste lamps and transportation to the designated waste storage area.
- 4.7 Contact EH&S for off-site disposal of full universal waste containers or universal waste containers with a collection start date approaching one (1) year.
- Exceptions: at LOH, contact Environmental Services for routine removal from LOH off-sites. At NYULH-LI, contact Hospitality for off-site disposal of universal waste.
- 4.8 Do not send universal waste to a destination facility unless the facility has been approved by EH&S or Hospitality (NYULH-LI).
- 4.9 For all batteries: Protect battery terminals before placing in containers. Tape terminals or place batteries in individual baggies.
- Alkaline and carbon zinc batteries: dispose in regular trash
- 5.0 **Related Safety Policies**
- Safety Policy 107: Recycling of Computers and Electronic Equipment
- Safety Policy 108: Chemical Waste Minimization and Disposal Program
- Safety Policy 170: Mercury Elimination Program

<b>Appendix A</b>	Sample Universal Waste Label
<b>Issue date</b>	3/2021
<b>Replaces</b>	12/2019
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### Summary of Revisions

Revision date	Section	Changes
March 2021	2.0	Adds Electronic waste and LED bulbs
	4.9/4.10	Clarifies disposal requirements for alkaline batteries
November 2019	Throughout	Changes NYU Winthrop Hospital (NYUWH) to NYU Langone Hospital – Long Island (NYULH-LI)
	1.0	Incorporates Winthrop and NYU Long Island School of Medicine
	3.2	Adds responsibilities for NYULH-LI
	Reviewed by	Adds review by NYU Winthrop Hospitals
August 2017	Throughout	Updates logo and organizational references
February 2017	Application	Changes NYULMC to NYU Langone
	1.0	Defines NYU Langone
	3.0	Clarifies universal waste batteries
		Adds responsibilities for Lutheran Facilities
		Adds responsibilities for Real Estate
	5.0	Clarifies procedures for universal waste collection
	Review by	Adds review by Real Estate, HJD, Lutheran, and LFHC Environment of Care Committees

Sample Universal Waste Label

**universal  
waste**

**contents** \_\_\_\_\_  
\_\_\_\_\_

**accumulation start date** \_\_\_\_\_

**shipper** \_\_\_\_\_

**address** \_\_\_\_\_

**city, state, zip** \_\_\_\_\_

LABEL MADE IN REDMOND, OREGON, U.S.A. THE DE LEONE CORPORATION HML 844